Appendix 2

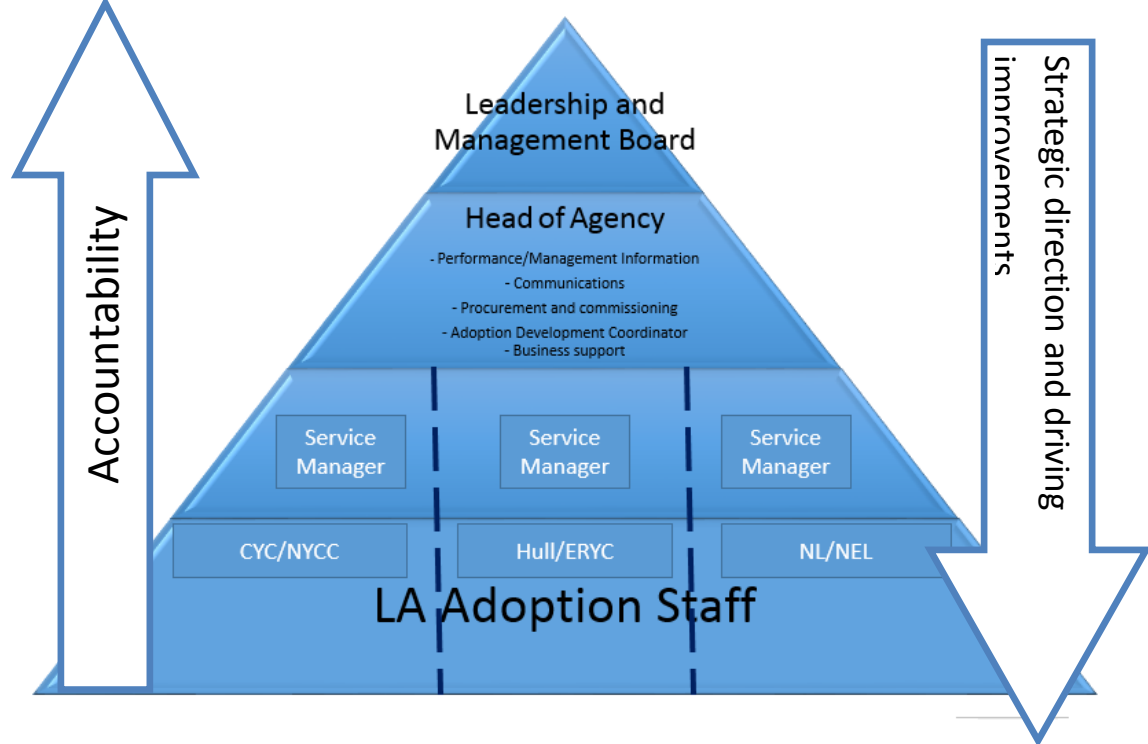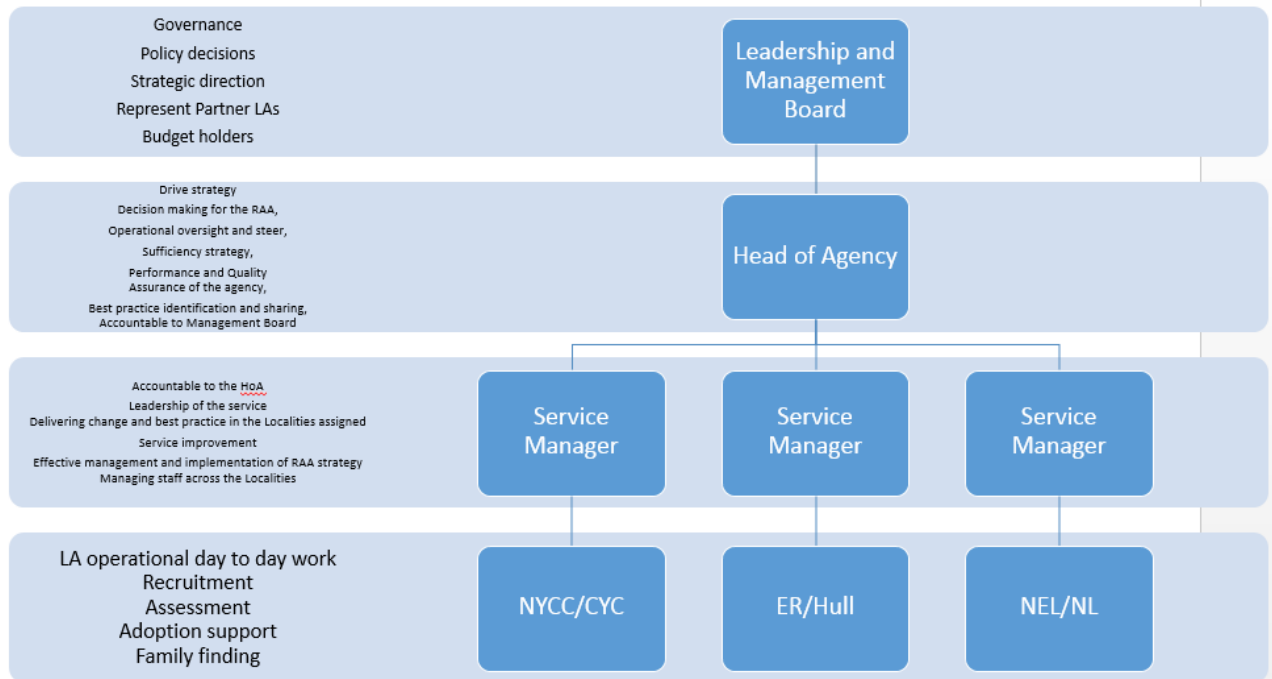## North and Humber RAA model

1.1 FUNCTIONS WITHIN THE RAA MODEL

1.2 LEADERSHIP AND MANAGEMENT BOARD – TERMS OF REFERENCE (TBC)

1. Recommendation is that the full board meets quarterly with partners including VAA/ASA and Adopters

Appendix 2

2. Operational board meets monthly to include the Assistant Directors, Head of Agency and relevant partners as required
3. Leadership and Management Board role is to set strategic direction for the Agency, agree delegated authority to the Head of Agency on behalf of all Partners and sign off partnership agreements and budgets

1.3   HEAD OF AGENCY ROLE.

1. Manage the RAA
2. Plan, develop and deliver services for children needing adoptive placements in line with the strategic direction of the Leadership and Management Board.
3. Ensure sufficiency of adoptive families to meet the needs of children needing placements
4. Plan, develop and deliver services for children and families needing adoption support services in line with the strategic direction of the Leadership and Management Board
5. Work with the Assistant Directors for the 6 local authorities, Elected Members for these authorities and other agencies to maximise the life chances of children needing adoption and adopted children
6. Ensure the highest standards of practice are developed and staff are supported to achieve the highest levels of professional practice.
7. Ensure services are delivered in accordance with statutory frameworks and develop the Agency's guidelines and procedures to reflect these
8. Deliver a cost effective service to an agreed budget and manage resources in line with this.

1.4   SERVICE MANAGER ROLE

1. Provide key local leadership and management for teams of adoption social workers.
2. Ensure better outcomes against professional standards within the context of resource availability.
3. Ensure effective delivery of a high standard of social work centred on the needs of children and young people.
4. Ensure support available to Agency Decision makers and ensure efficient operation of Panel processes.
5. Implementation robust performance management processes and ensure effective reporting through management information systems.
6. Work effectively with the Head of Agency and other Service Managers to ensure that the service works effectively, innovatively and collaboratively across the region with partners.